



Health Assistant Coordinator Role

Job Description: The Health Assistant Coordinator (HAC) will be support the overall mission and goals of the summer camp program by being responsible for overseeing the distribution of medication to counselors (for campers), troubleshooting injuries and illnesses, communicating with parents concerning issues that arise during the week, will oversee other health assistants, and will seek relational opportunities to get to know campers and help campers find and pursue life in Jesus as opportunities arise. Like all roles at Merriwood, we expect the HAC team member to be willing to do whatever else is asked of them, within their abilities and training as it becomes necessary and look for ways to help out with other camp areas if they have opportunity and availability to do so.

Valued Strengths:

- Should be able to communicate effectively
 - o Recognize this communication is also public relations and should be positive and inspire confidence in the camp and our processes and procedures
 - o Strong verbal and written communication skills
 - Ability to converse well with parents, relaying pertinent information in a factual way (keeping emotions in check)
 - Ability to document clearly what injury or illness is occurring, what conversation was had with parent, what decision was made by parent moving forward
- Ability to lead and delegate
 - o Ability to be on their level, but able to point out concerns for health or safety as necessary or processes that need to be adhered to
 - o Will sometimes act as a bridge between the year-round team and summer team, relaying critical information to year round team so that things are handled in the best interest of the camper and within MCC parameters
 - o Bring summer team injuries and illnesses to year-round team when aware
 - o Ability to oversee and help train Health Assistants (working under/along side the HAC)
- Personality
 - o Should be able to remain **calm** in stressful or emergency situations
 - o Should be able to **prioritize** urgent needs above important needs
 - o Should be able to **delegate** certain tasks to other qualified summer team so you can handle urgent, more severe situations
 - o Ability to **multitask** as necessary
 - o Should be able to **sacrifice** own needs at times, in order to care for a camper's needs, be in early morning, late night or otherwise.
 - o Ability to make logical, wise decisions instead of emotionally-charged decisions

- Medical knowledge
 - o This is not a requirement, but is a bonus and benefit if the applicant has some level of training, awareness, experience with first aid, medical things, sports injuries, concussions, medications, dispensing of meds, documenting and charting meds, writing up
- Team-player
 - o Ability to be an active part of the team, and work alongside others in a positive manner
 - o Interest in summer camp program, philosophy, camp mission, and being intentional with relational connections with campers and other summer team
 - o Interest and ability to jump in with other camp responsibilities as needed and as available
- Spiritual-mindedness
 - o Desire to draw connections to spiritual things with campers, using teachable moments, encouragement, prayer, and truth to challenge campers as you have the opportunity
 - o "Counseling" within your talents and abilities and training with campers as they experience injuries or illnesses while under your care
 - o Willingness to view your role as part of the overall ministry and a necessary part of the emotional, physical, spiritual, and mental health of campers and staff
- Adventure
 - o Should enjoy camp and camp activities!
 - o Should be someone that enjoys and appreciates the outdoors, being in nature and creation

Requirements:

- Must have a personal relationship with Christ and be growing in your faith
- Should be out of high school for at least one year
- Should be trained in first aid, certified in CPR and AED (Or MCC will provide this training during staff training weeks)

Things that Help in this Role:

- Having been on summer team a previous year, and helped as Health Assistant that year would be a bonus
- Having been a camper or volunteer at Merriwood (and at least aware of the camp program and schedule, and some processes) would be a bonus
- Some medical training such as CNA would be a bonus or working toward a nursing degree, etc. (but not 100% necessary)

3/22/2022